

WMCCCL Committee Meeting Minutes

Held online at 19:30 on Monday 26th February 2024

Attendees

Present	Apologies
Gary Rowing-Parker – Chair	Dave Mellor
Pete Varian - Treasurer	Sally Potts
Paul Berry	Mark Leyland
Judith Harper – Secretary	Isla Rowntree
Martin Eadon	Dave Payne
Michelle Paget	Observers:
Mick Davies	Paul Sobczyk
John Potts	Yvonne Marshall
	Adam Parker

1. Previous Minutes - Matters Arising & Actions

- (i) **Committee** - GRP noted that the rules say that we can have 14 people on the committee; with Mick Davies standing down that makes a total of 15. We could either change the rules to increase numbers or hold an election. Members to send short bio to Paul Berry to post online. ONGOING
- (ii) **British Cycling CX meeting** – Mick D contacted Mark McNulty, email response copied to GRP. It is a bit more complex re Cat A events. MD thinks that this will not go away, that we should put down Sundorne as a Cat A race. The issue is that we may lose riders to other Cat A events that clash with WMCCCL, but most think there will be a limited effect on grass roots regional racing. MD proposed that we get together with other leagues to find out their views and make a case.
- (iii) **Equipment** – ML has retrieved all the equipment. He would like to buy some more stakes. Alternatives to the plastic ones were discussed. Quality vs lower cost is important consideration.
- (iv) **Prize money** – has been paid. Email sent to prize winners that have not responded so far. If not claimed before end of March the funds will get returned to the League accounts, as the balance sheets need to be completed. Rules re prizes have been custom and practice this needs to be considered; there needs to be incentive. GRP will write down the rules then they can be discussed. **ACTION GRP**. To be confirmed at the AGM.
- (v) **Compensation** –payment has been made.
- (vi) **One Bike Competition sponsor** – GRP to follow up with Echelon **ACTION GRP**
- (vii) **Boxing Day Cross incidents** – ME does not want to get involved; this is a sensitive issue. Agreed that we drop the action.

2. Chair's Report (GRP)

Awards event went well. We paid a little more but it was justified. There was some disappointment with the buffet quality – limited vegetarian and gluten-free options.

GRP offered winners the opportunity to buy special edition warm-up tights as per the prizes last year. Received a positive response. GRP will follow up with order.

3. Treasurer's Report (PV)

£18,461.27 in the balance. All prizes have been paid that were requested.

Madison (sponsors) paid £2k. Malvern Cycle Sport were paid £600.

Outstanding payments are the rest of the prizes, other equipment. We will wait until the end of March to close the accounts then PV will hand the accounts to Gordon Siers for audit. Level of reserves is to be considered.

PB suggested that newcomers could benefit from understanding the financial position, i.e. the funds have been at a similar level for some time.

PV noted that there is lots of equipment; clubs will need to transport it, incurring costs such as van hire. In years gone by the balances may have been @£30k – but only at some stage in the year e.g. before payment of BC levies.

4. AGM

Last year's meeting was held at The Ark, Alvechurch, cost £25 per hour. Nice venue but the earliest availability is end of April. Halesowen club house was considered; cheap and cheerful but the bar remains open during the meeting causing interruptions. Stourbridge Cycle/Athletics club and Betley village hall not suitable geographically. Tesco community rooms are not available on a Sunday. PB proposed Mappleborough Green primary school, close to junction 3 of the M42. It was agreed to follow up on availability: April 7th, 14th and 21st with 14th preferred. NB need to give 21 days' notice of AGM.

5. First aid

JP is to continue to manage this. There have been 2 suggestions so far. It would be good to have options. Previously, alternatives to RAMS were much more expensive. Level of cover is important, especially in the event of an incident/accident; e.g. one paramedic and one assistant. Dave from RAMS is happy to help with recommendations. We should not wait for the fixture list but make some initial contacts. **ACTION JP**

6. Podium Working Group

Not met yet. Needs volunteers. We should do at least one podium for the youth categories - top 3 places, not necessarily medals but a photo opportunity. To be discussed.

7. Committee Membership and Roles

GRP had identified 19 roles. Some were already filled; volunteers offered for the vacancies. These are :

	Role	Person		Role	Person
1	Auditor	Gordon Siers	10	Trophies	Dave Mellor
2	Chair	Gary Rowing Parker	11	Website	Dave Payne
3	Commissaire Liaison	Paul Berry	12	League Tables	Adam Parker
4	Date Fixing	Gary Rowing Parker	13	Organiser support	Pete Varian Paul Berry
5	Equipment	Mark Leyland	14	Participation/Equality & Diversity	Michelle Paget, Paul Sobczyk
6	First Aid	John Potts/Sally Potts	15	Podium Management	Mick Davies, Yvonne Marshall, Paul Berry
7	Secretary	Judith Harper	16	Social media	Adam Parker

8	Gridding	Adam Parker	17	Sponsorship and Fund raising	Dave Mellor
9	Treasurer	Pete Varian	18	Entry System (Rider HQ)	Adam Parker Gary Rowing Parker
			19	Venue Finder?	

JP noted that Commissaires have a WhatsApp group.

Podium Management – this needs a framework too. Group to arrange between themselves.

Entry system management -involves extracting list of entrants from Rider HQ, filter, remove errors (e.g. double entries). NB multiple accounts on Rider HQ is a problem.

8. Any Other Business

- (i) Proposals for AGM - need to be submitted formally with proposer and seconder. Our proposals to include: **ACTION GRP**
- Arm numbers as rear numbers are difficult to read when muddy.
 - Earlier start time for Go ride races

9. Next meeting - **Monday 8th April**

AGM – date TBC April/May

Actions Carried Forward

- (i) **British Cycling CX meeting** –re Cat A events. GRP to circulate BC response. Consider engaging other leagues.
- (ii) **First aid** – **JP** to make initial contacts
- (iii) **AGM** – Proposal for Arm numbers to be drafted with proposer and seconder **ACTION GRP**
- (iv) **Reserves** - **PV** to identify the running costs of the league.
- (v) **Podium Working Group** – meetings to be arranged **PB**
- (vi) **Attingham Park** - **DM** to contact NT re WMCCCL rep to join working group for CX course development
- (vii) **Prize money** – **GRP** to write down rules for future reference.
- (viii) **One Bike Competition sponsor** – **GRP** to contact Echelon Cycles